

F.No. D.21013/33/2022-DC
Government of India
Directorate General of Health Scheme
Central Drugs Standard Control Organization

FDA Bhavan, Kotla Road,
New Delhi-110002

Dated: 15th June, 2022
17th

SHORT TERM TENDER NOTICE

Subject:- Providing of raw material and labour for fixing of tiles in Pre-fab structure and the washrooms attached thereto in CRU area as per CPWD norms.

Central Drugs Standard Control Organization (HQ) invites sealed tenders from the reputed contractors for providing of raw material and labour for fixing of tiles (Floor as well as wall tiles) in Pre-fab structure and the washrooms attached thereto in CRU area as per CPWD norms (having approx. area of 515 sq. mtr.). The floor tiles are 1200 mm x 1000 mm and wall tiles are 800 mm x 800 mm in dimension. For fixing these tiles, material as per the following are required. Tiles have already been procured through GeM:-

- (i) Cement mortar 1:4
- (ii) Mortar
- (iii) Mortar for pointing in white cement
- (iv) Cement for slurry over bed @ 3.3 kg per sq. mtr.
- (v) Portland cement
- (vi) Labour
- (vii) Mason work
- (viii) Coolie
- (ix) Taxes (incl. water charges) and CPOH (Contractor's Profit & Over Head charges)

The above items are as per CPWD norms vide p.632 of CPWD Works Manual for pressed ceramic tile flooring.

2. TERMS AND CONDITION:

- a) The quotation should be given on firm's letter head giving address, telephone number, Pan Number, GST No. etc.
- b) The vendor may visit this office for inspecting the site before quoting of rates between 1:00 PM to 5:00 PM office hours except Holidays. If any information related to the above proposed work, is desired the vendor may contact Admn. Division of CDSCO.
- c) Unsealed/unsigned quotations shall not be considered for evaluation. Quotations without EMD shall be summarily rejected. There should be not erasing and/or overwriting. The quotations with erasing and/or overwriting shall be summarily rejected.
- d) The rate should be mentioned in figures as well as in words exclusive of taxes and levies in the bid document attached as **Annexure-I**.
- e) The bidder firm should also furnish earnest money deposit amounting of Rs. 10,000/- (Rupees Ten thousand only) in form of DD/Pay order in favour of P&AO, DGHS, New Delhi along with quotation. The amount of the earnest money deposit will be released to unsuccessful firms after the finalization of the contract.
- f) No advance payment will be made. All payments will be made after the execution of the works only. The approved contractor shall submit their bill (in triplicate) on

completion of awarded job and payment will be made within three or four weeks after completion of work/submission of bill.

- g) The contract can be terminated by this office at any time without assigning any reason, if the work of the contractor is not found satisfactory. In this connection, the decision of DCG(I) shall be final and binding on the contractor.
- h) The successful bidder (**L-1**) will be required to furnish **security deposit amount @ 3% to 5% of total contract value** within 10 days from the date of acceptance of job order. The security deposit shall be in the form of DD/Pay Order/Fix deposit receipt/ Bank Guarantee in favour of P &AO, DGHS, Nirman Bhawan, New Delhi. The Security Deposit will be refundable only after the satisfactory completions of work. No interest will be paid on the security deposit.
- i) This department has the right to forfeit the security deposit in full or in part in the event of failure on the part of contractor to fulfil the terms and conditions of the contractor. After expiry of last date, no quotation will be entertained.
- j) The awarded work should be completed within the period indicated in the job order, if it is not completed within the time as specified in the order then penalty will be imposed as decided by the CDSCO.
- k) The contractor or his authorized representative could be present at the times of opening of quotation, if they so desire.
- l) In case any accident occurs with the deployed labour of the contractor/agency while working, it will be the responsibility of the contractor/agency. This office will not be liable for any claim on that account.

3. Quotations should be in proper sealed cover superscribed as **“Bid regarding providing of raw material and labour for fixing of tiles (Floor as well as wall tiles) in Pre-fab structure and the washrooms attached thereto in CRU area in CDSCO(HQ) at FDA Bhawan, New Delhi”**. The quotation should be addressed to Dy. Director Admn.(Drugs), CDSCO(HQ), FDA Bhawan, Kotla Road, New Delhi so as to reach him latest by 3:00 PM. on 23.06.2022 or dropped into Tender Box on the Ground Floor. The tender will be opened on the same day at 4:00 PM.

Yours faithfully,

Amit Kumar
17/6/2022

(Amit Kumar)

Dy. Director Admn.(D)

Tel. Fax No. 011-23236971

E-mail: drugsection@cdsco.nic.in

S.No.	Description of Work	Area (Approx.)	Rate (Rs. in per sq. mtr.)
1.	(i) Cement mortar 1:4 (ii) Mortar (iii) Mortar for pointing in white cement (iv) Cement for slurry over bed @ 3.3 kg per sq. mtr. (v) Portland cement (vi) Labour (vii) Mason work (viii) Coolie (ix) Taxes (incl. water charges) and CPOH (Contractor's Profit & Over Head charges)	515 sq. mtr.	

Note:- The vendor has to stick to CPWD norms and as such, the rates should also be as per those norms and not less than that (i.e. Rs. 795/- per sq. mtr. approx..) so as to ensure that the quality of work is not compromised.

Signature of Authorized Signatory

Name of the Agency with Seal